

# Traders Registration Form

Please complete and email to secretary@arisaighighlandgames.co.uk



## Trader Information shaded boxes are mandatory

<b>Trading Name</b>	
<b>Responsible Person onsite</b>	
<b>Business Owner Name</b>	
<b>Business Owner Address including postcode</b>	
<b>Telephone</b>	
Telephone (emergency)	
<b>Mobile</b>	
Mobile (emergency)	
<b>email</b>	
<b>website</b>	

## Trade details

<b>What goods groups do you trade in?</b>		
<b>Do you serve food</b>		If yes to either, please provide the Environmental Health office registered with and your licence / registration number.
<b>Do you serve drinks</b>		
Name of responsible food hygiene person		
<b>Do you serve alcohol</b>		
<b>Name of licensee</b>		where applicable
Do you operate a Challenge 21 policy?		Arisaig Games insists on a challenge 21 policy for all licensed beverages

## Health and Safety

<b>Do you carry, as material or stock, any flammable or hazardous substances</b>		excluding vehicle fuel in vehicle tanks
<b>Have you carried out and recorded a Risk Assessment / COSHH training on these for yourself or your staff?</b>		
<b>Have you carried out a Risk Assessment on all aspects of your onsite operation</b>		includes structures, and taken appropriate actions to minimise hazards and risks

## Insurances

<b>Employers Liability Insurer and Insurance Certificate Number</b>		where applicable
<b>Public Liability Insurer and Insurance Certificate Number</b>		

## Terms and Conditions For Stall Holders

1. Arisaig Highland Games is the promoter and sole authority in relation to the event.
2. These Terms and Conditions and all other directions by Arisaig Highland Games officials must be followed.
3. Abusive behaviour or failure to comply with such directions may result in exclusion from the site without compensation.
4. Arisaig Highland Games takes no responsibility for damage to, or loss of traders and exhibitors' property, while at, or in transit to/from, the Games site.
5. Arisaig Highland Games recommends that traders and exhibitors take out adequate insurance cover for goods. We cannot provide, and can accept no responsibility for, secure storage space for stallholders. Any goods left unattended on the field before, during, or after the games are left at the owner's risk.
6. All stallholders are required by law to hold valid and up to date Public Liability Insurance to insure against injury or damage to any party caused by the trader while trading on site. Arisaig Highland Games' insurers will not cover ANY stallholder's responsibility.
7. Arisaig Highland Games cannot undertake to provide any form of equipment.
8. In the event that we are oversubscribed for the stalls area, The Arisaig Highland Games Committee will decide which applications are successful. The Secretary's decision on this will be final.
9. Traders and exhibitors must not sell, or allow, any alcohol to be sold from their stall, without prior agreement with Arisaig Games and the local licensing authority.
10. Traders and exhibitors must ensure that all of their units and equipment used and/or licensed by them must comply with all relevant health and safety, and environmental health regulations. Where appropriate Arisaig Highland Games reserves the right to demand risk assessments, and to carry them out on any piece of equipment. Arisaig Highland Games also reserves the right to exclude any item or person from the event where it is felt that they do not meet current statutory requirements.
11. Traders and exhibitors must provide a deposit for their pitch (set at £15 from 2012). There will be no refund or adjustment of the pre-paid amount due to inclement weather.
12. All Traders and exhibitors are responsible for the collection of refuse from their stall and its disposal to a designated area. Failure to comply with this will incur a fine.
13. Whilst efforts will be made to locate stalls in locations of the stallholder(s) choice, no stallholder should assume rights to any particular pitch.

<b>The answers given above are correct and truthful. I have read, understood, and accept the foregoing Terms and Conditions</b>	Signed
<b>Name</b>	Print
<b>Date</b>	

<b>Pitch Fee</b>		£55 (see below)
<b>Non refundable deposit enclosed or transferred at time of booking</b>		£15 (Pitches are not guaranteed if no deposit has been paid). No specific pitch is guaranteed).
<b>Pitch dimensions (frontage x depth)</b>		
<b>Pitch type</b>		Trader stall / caravan / food van / catering van etc
<b>Anticipated time of arrival</b>		Traders are advised to arrive before 6pm the evening before the event, or at any rate before 9am on Games Day. Stalls must be operating by 11am